

**FLYING L PUBLIC UTILITY DISTRICT
REGULAR MEETING – MAY 8, 2023
M I N U T E S**

CALL TO ORDER: The May 8, 2023 regular meeting, of the Flying L Public Utility District; is called to order by President Judd Ryan at 6:30 PM. Additional Board Members in attendance are Steve Childers, Leslie Rector, and Larry Marsh. Don Bateman is absent. Also, in attendance is the PUD Administrator Katherine Lee and MOC representatives John Montgomery, Chris Sanchez, and Chris Full.

A quorum was established.

Guest(s) in Attendance: No guests in attendance or on Zoom.

PUBLIC COMMENT: None

ACTIONS & MOTIONS OF PREVIOUS MEETING: After a review of the April 10, 2023 Actions & Motions, **a motion** was made by Rector, 2nd by Marsh to approve the Actions & Motions as written. **Unanimous**

REVIEW AND PAY MONTHLY BILLS: After reviewing the monthly financial reports, which includes Profit & Loss, Balance Sheet, and A/P Aging Summary **a motion** was made by Rector, 2nd by Childers to accept the reports and pay bills totaling \$57,094.43 with a transfer of \$59,000 from Deposit Act #266 to Account #816 (Both at Bandera Bank). **Unanimous**

The Board Members had a few questions about the reports. One fee that may have to be adjusted are the Tap Fees. An addendum may have to be added regarding road cuts causing an additional charge in addition to the base Tap Fee rate.

REVIEW AND DISCUSS OPERATIONS: John from MOC when through his Monthly Operations Report and touched on the projects completed and future projects. Such as: both Hydro-tanks at the Water Storage Tanks are back on-line after being serviced, Lift Station B was serviced by Odessa Pump, a small leak with a valve will be watched, pumps serviced, and more. Hydrants will need to be painted and Katherine will contact Bandera VFD to see if they follow the NFPA Color Code before painting begins and if they supply reflectors for the roads to locate hydrants.

MOC went over the 2022 Annual Drinking Water Quality Report and will furnish the URL Code to be put on the web-site for viewing.

MOC went over the cost and schedule for hydrant repairs. **A motion** was made by Childers, 2nd by Marsh to begin repairing the hydrants as presented by MOC. **Unanimous**

The Board expressed concerns regarding keeping track of our parts inventory and a better way to handle it. MOC will work with the PUD to check on it more frequently and have it better organized.

Steve addressed a couple of topics: How or who will be overseeing projects and he presented a New Home Construction Checklist.

NEW BUSINESS (Discuss & Consider)

Replacement of Pump at Well #1: After some discussion it was decided that Well #1 will need to be repaired as a back-up for our main Well #2. **A motion** was made by Marsh, 2nd by Childers to have American Water Well Services, Inc make the repairs at a cost of \$19,258.92. **Unanimous**

Investment Policy: There was not enough information available to make any decisions at this time. The Board agreed to table this for a future meeting.

Approve Auditor: After reviewing the choices for the Auditor, **a motion** was made by Marsh, 2nd by Childers to select Phil Vaughn from Armstrong, Vaughn, & Associates, P.C. at the estimate cost of \$6,000. **Unanimous**

PUD Building Storage: The POA has always stored their documents in the PUD Building. Recent concerns and responsibility for those documents has been brought before the Board as well as keeping the PUD parts inventory safe. After some discussion, **a motion** was made by Rector, 2nd by Childers, to notify the POA regarding their documents, that all their documents need to be in locked file cabinets and they need to be accompanied by a Board Member or the PUD Administrator when they need to access their documents, by appointment only. **Unanimous**

Proposed Budget: Katherine presented the Proposed Budget for July 2023 — June 2024. After some discussion **a motion** was made by Rector, 2nd by Marsh to accept the Proposed Budget for July 2023-June 2024. **Unanimous** Notice of the Proposed Budget will be posted 10 days before the Budget Hearing on June 12 at 6:30 to be followed by the Regular Meeting.

OLD BUSINESS (Discuss and Consider) - NONE

EXECUTIVE SESSION HELD ON APRIL 25, 2023. It was called to order by President Judd Ryan at 12:56 PM. Additional Board Members in attendance were Steve Childers, Don Bateman, & Leslie Rector. The discussion was about possible legal changes for our utilities. The meeting concluded at 1:50 PM no decisions were made.

Next Meeting: The next month's regular meeting date for the Flying L PUD is scheduled for Monday, June 12, 202 at 6:30 PM.

Adjourn: Having no further business, a motion was made by Marsh, 2nd by Childers to adjourn the meeting at 8:21 PM

Presented for review and approval,
Leslie L. Rector, Secretary/Treasurer
for the Flying L Public Utility District