

**FLYING L PUBLIC UTILITY DISTRICT
REGULAR MEETING – NOVEMBER 13, 2023
MINUTES**

CALL TO ORDER: The November 13, 2023 regular meeting, of the Flying L Public Utility District; is called to order by President Judd Ryan at 6:30 PM. Additional Board Members in attendance are Steve Childers, Leslie Rector, and Larry Marsh. Will Dietrich is absent. **A quorum was established.** Also in attendance is MOC Representative John Montgomery, Office Manager Nicole Lawlis, Field Operator Gary Geldart, and Cobb, Fendley & Associates Representatives Christopher Weeks (Senior Project Engineer) and Stanley Fees (Team Leader) San Marcos, TX.

Guests(s) in Attendance: Janice and Kenneth Confer, Megan Ryan, Sharon and Brent Buchanan, Michele Kosmalski, and Cindy Stevens.

PUBLIC COMMENTS: Michele informed the Board that she had a leak, by her meter; that went undetected. She said a plumber made the repairs and is asking for consideration to reduce her water bill. This will be put on the December Agenda.

APPROVE MINUTES FROM PREVIOUS MEETING: After a review of the October 9, 2023 Regular Meeting Minutes, **a motion** was made by Childers, 2nd by Marsh to approve the minutes as written. **The motion passed** with one abstaining.

FINANCIAL REVIEW: Nicole went over the Financial Reports which includes the Monthly Comparison July through October 2023, Profit & Loss October 2023, the Balance Sheet, and the Expense by Vendor. After reviewing and discussing the reports, **a motion** was made by Rector, 2nd by Childers to accept the reports and pay the monthly bills totaling \$22,654.00 with a transfer of \$26,000 from Deposit Account #266 to Deposit Account #816, both at Bandera Bank. **Unanimous**

REVIEW AND DISCUSS OPERATIONS: John from MOC went over his monthly Operations Report noting total receipts collected from services, water & sewer connections and the water tests taken – one routine and one special, both were good. **HYDRANTS:** All that were under warranty have been repaired, the parts to repair the others have finally arrived, and the painting of the hydrants has begun with the installation of the road reflectors. Preventive maintenance required by TCEQ was completed at the water and sewer plant and the flow chart was calibrated. Leslie asked if the preventive maintenance (PM) was completed on the chlorinators. John stated it was done on October 23rd when the water and sewer plant (PM) was done. **BROWN WATER:** The iron and manganese levels are being tested, which causes brown water; and the polyphosphate numbers were checked on. Waiting on results. Several water calls because of brown water – one on Valley Oak, Creekwood, Flying L Dr, and Antler Circle. There was a 3” line Main break on November 11th on Airport Drive. **LOSS OF WATER:** The contactor that controls the air compressor burned a hole in a wire of the contacts. An airlock in the system on the following day caused the loss of water for a second time. Chris will be adding air to the line manually. New check valves and flapper gaskets will be installed, and they have been ordered. John introduced Chris and Stan from Cobb, Fendley & Assoc that will assist us with drilling the new well. The process will include a signed agreement, a design to be submitted to TCEQ for approval, permits for a public water supply well, construction, and will probably take around 18 months.

FIELD MANAGER: Gary complemented the MOC Operators. He stated the hydrants' repair and painting should be completed by the end of the month. Business Cards were approved for our new managers.

OLD BUSINESS: (Discuss and Take Action)

Resurface Parking Lot: Gary said he has talked with different contractors to make sure it is done effectively so it can take the weight of the dumpsters and the trucks that service them. He received 3 different bids with varying costs, and all seem to be taking a different approach to the project, from demolishing the parking lot to repairing the holes and then resurfacing the entire lot. It's clear the foundation is the key. He is leaning towards Boerne Seal Coat at an initial cost of \$16,884. The Board agreed with that assessment. The dumpsters will need to be moved to another location during construction and for a couple of weeks after completion. **A motion** was made by Childers, 2nd by Marsh to authorize up to \$20,000 for the parking lot repair with Boerne Seal Coat. **Unanimous**

NEW BUSINESS (Discuss and Take Action)

Revise Our Water Conservation Plan: Leslie spoke with Dave Mauk at the River Authority and was informed that our Plan needed to mirror theirs or be more stringent. She realized ours was clearly outdated. The undecided questions were how is this plan enforced, are we going to modify the rate order to add surcharges to Stage 3, 4, and 5, and how does this affect the Resort's water usage? After some discussion it was decided to table the final decision until next month.

Irrigation & Backflow Policy: This is something that has been needed for some time. John Montgomery will aid in getting this started and let us know, what does enforcement look like.

Administrator Discretionary Purchasing Authority: A Board Member said the discretionary amount was changed from the original By-laws about 2 years ago from \$5,000 to \$10,000. There was a concern about the guidelines surrounding the discretionary authority. The Board was reminded that our documents read in Appendix 1 Section 7 – No purchase may be made that is not authorized by the Budget and in Article IV By-laws Section 1 the Administrator follows the directives of the Board – Section 2 Additional Employees & Salaries – The Board shall establish such positions and salaries for employees. It was said the change came from emergency situations to make sure they can be addressed in a timely manner.

Builder Deposits: Steve said on the new builder service request there are tap fees for water and service and up above it there is a refundable deposit requirement of \$1,500. That requirement line item will be relocated to the same area as the tap fee amounts to make sure it is adhered to in the future.

Executive Session: The Board adjourned the regular meeting to enter into ES at 8:15 PM. The Board reconvened the regular meeting at 8:35 PM. **Questions for our lawyer:** Leslie will attempt to gain additional information before contacting the lawyer. **Employees and Salaries:** Performance and Salaries were reviewed. All is well, no change at this time.

Next Meeting: The next month's regular meeting date for the Flying L PUD is scheduled for Monday December 11, 2023 at 6:30 PM at the PUD Building

Presented for review and approval,
Leslie L. Rector, Secretary/Treasurer
for the Flying L Public Utility District