

**FLYING L PUBLIC UTILITY DISTRICT  
REGULAR MEETING – JULY 12, 2021  
M I N U T E S**

**CALL TO ORDER:** The July 12, 2021 regular meeting, of the Flying L Public Utility District; is called to order by President Don Bateman at 6:30 PM. Additional Board Members in attendance are Austin Christensen, June Baker, and Judd Ryan. Nathon Laws is absent. Also, in attendance are Recording Secretary-Leslie Rector, Field and Office Administrator-Steve Childers, and Water and Wastewater Operator John Montgomery of MOC (Municipal Operations and Consulting).

**A quorum was established.**

**Guest(s) in Attendance:** Megan Ryan

**PUBLIC COMMENT:** None

**MINUTES OF PREVIOUS MEETING:** After a review of the June 14, 2021 Regular Meeting Minutes a **motion** was made by Christensen, 2<sup>nd</sup> by Baker to approve the Minutes from the June Regular Meeting. **Unanimous**

**Financial Review:** Steve went over the Financial Statements, which includes P&L Prev Yr Comparisons, P&L Budget vs Actual, Balance Sheet, Expenses by Vendor Summary, System Totals, Top Usage Accts, Usage & Loss Report, and Well Levels and noted the differences from last year. Well #1 level is 230', and Well #2 is 299'. There was a 13% water loss recorded.

**REVIEW AND PAY BILLS:** After reviewing the checks submitted, the Balance Sheet, and the Vendor Summary a **motion** was made by Christensen, 2<sup>nd</sup> by Baker to accept the reports and pay the bills with a transfer of \$32,000 from System Account #266 to Operating Account #816 at Bandera Bank. **Unanimous**

<b>Bandera Bank, CDs &amp; Hondo Bank:</b>	<b>\$457,660.05</b>
<b>Savings &amp; CDs at Randolph Brooks FCU:</b>	<b>\$164,234.14</b>
<b>FUND BALANCE:</b>	<b>\$621,894.19</b>

**REPORT OF MONTHLY WORK PROJECTS AND OPERATION:** Steve reports that no effluent was being pumped to pond 18. Odessa Pump was called out. Effluent had to be hauled off during the process. One pump was inoperable and could no be repaired due to bad valves and will be replaced in addition to the pump. The cause of the blockage was a float was cut and fell into the system. The valve was replaced and the sewer plant was operational again. Steve asks who is responsible for replacing a meter box that was broken by a homeowner? Also at a different location, a curb-stop was damaged by a landscaper that installed a huge rock at the curb-stop location. The rock had to be removed to make the repair. Both homeowners were deemed responsible for the cost of the repair. All insulation has been removed from pipes at both Wells and painted. Judd mentioned painting a effluent line at the pond. Steve spoke with the Septic Engineer regarding the proposed house on Woodview. The water tap cannot be within 10' of the drain field. The exact location of the water line that can be used for their proposed house plans has not been located. John Montgomery said to get a copy of the engineer's license and documents from the county in case someone gets sick and challenges the PUD for negligence.

**MOC Investigation Review, Progress & Actions:** John Montgomery reported all violations have been taken care of except for the Lift Station B road and the generators. He spoke with Susan Roberts (TCEQ) to update her on Lift Station B that the offer to purchase the property was not accepted. He then proposed a temporary solution to contract use of a 4 x 4 One-ton truck equipped with a crane in the event Lift Station B cannot be accessed before the property has been secured and an access road constructed. The lawyer will be contacted to start the condemnation process.

**MOC Report on Operations:** John Montgomery took 30 core samples on the back 9 of the Golf Course today. Ten samples were taken at various depths. He supplied sample results taken at the sewer plant. TCEQ rule says if you have more than 250 water connections the water system is to be checked every day. The valve that cracked during the winter storm will be changed out tomorrow. The swivel fitting at the digester will be changed out this month.

**MOC Compliance Audit:** MOC has gone through the water and wastewater systems to ensure they are TCEQ compliant. The report was put on a spreadsheet and MOC is working on the non-compliant issues found.

**OLD BUSINESS (Discuss and Consider)**

**Road at Lift Station B:** (Discussed in MOC Investigation Review.) A letter could include a statement asking them to reconsider the offered price to purchase, if not we have no other option but to start the condemnation process. **A motion** was made by Christensen, 2<sup>nd</sup> by Ryan for PUD's attorney to send them a letter to start the condemnation process. **Unanimous**

**Back-up Power Plan/Generators:** Judd informed the Board of the different options he has investigated. Kohler Distributors gave an estimate on just the generators at \$170,000. He also spoke with World-wide Power out of Houston and they have on hand a 250 kw Diesel and then provide two 40 kw units that run on propane at a total cost of \$111,250. Judd estimated that by piecing out all of the other work needed for installation the total project cost should be around \$165,000 - \$170,000. We probably should get a land surveyor to make sure the locations are accurate. Also World-Wide Power will have quicker delivery. **A motion** was made by Christensen, 2<sup>nd</sup> by Baker to issue a PO to World-Wide Power for the three back-up generators. **Unanimous** This PO will be given to TCEQ to mark the progress on this violation.

**2021-2022 Budget:** Steve went over the proposed budget with the Board. After the review **a motion** was made by Christensen, 2<sup>nd</sup> by Ryan to approve the proposed budget with the addition of \$170,000 to be budgeted for Capital Expenses. **Unanimous**

**Carport Built in Easement:** The POA notified PUD that a carport was constructed in the easement/up to the lot line on Glenvalley Circle in 1998. After reviewing the paperwork supplied and much discussion it was determined that this situation falls under the jurisdiction of the Property Owners Association and the ACC.

**NEW BUSINESS (Consider for Action and Review):**

**Randolph Brooks FCU:** **A motion** was made by Christensen, 2<sup>nd</sup> by Baker to remove Janet Williams from all RBFCU PUD accounts and add Steve Childers, Nathon Laws, and Gerald A. Ryan. **Unanimous**

**RBFCU Maturing CDs:** **A motion** was made by Christensen, 2<sup>nd</sup> by Baker to close our CDs 0003 & 0021 on their maturity dates in August and move them to a regular bank account. **Unanimous**

**Policy on Past Due Payments:** Steve asked for guidance on how the Board wanted to handled past due accounts. Review the Service Agreement for procedural guidance. It was agreed to send a letter or email contact, if available with receipt; to inform them that if the bill is not paid within 15 days the water service will be turned off per the service agreement.

**Next Meeting:** The next month's regular meeting date for the Flying L PUD is scheduled for Monday, August 9, 2021 at 6:30 PM.

**Adjourn:** Having no further business, the meeting was adjourned at 8:19 PM.

Presented for review and approval,  
Leslie L. Rector, Recording Secretary  
for the Flying L Public Utility District