

**FLYING L PUBLIC UTILITY DISTRICT
REGULAR MEETING – MARCH 9, 2021
M I N U T E S**

CALL TO ORDER: The March 9, 2021 regular meeting, of the Flying L Public Utility District; is called to order by President Don Bateman at 6:33 PM. Additional Board Members in attendance are June Baker, Judd Ryan, Nathon Laws, and Austin Christensen. Also, in attendance are Recording Secretary Leslie Rector, Field and Office Administrator Steve Childers, and Water and Wastewater Operator Jerry Hefley.

A quorum was established.

Guest(s) in Attendance: Jay Call, Bitzy Neuser, Janet & Bob Williams, and Victor and Genie Strickland.

PUBLIC COMMENT: Janet Williams said there are several mistakes in the last financial audit. Some of the errors were in the number of commercial connections and the sewer rate. In 2019 the reported connections were 110 and in 2020 only 29 were reported. There may only be one meter on a multi-unit building but each unit that is provided service is considered a connection. This is a State reporting item and needs to be accurate. In the audit she is listed as the key reporting bookkeeper and felt she needed to clear up some inaccuracies. Also, she suggested to make sure the RBS Utility Billing System has the correct number of commercial connections, if not a lot of service fees are not being collected.

Bitzy Neuser complemented the PUD for not loosing water service during the cold snap and for the recent hydrant work. She asked about if we have a backup plan for power in case of an outage. Judd said backup generators are being looked into and will be discussed in this meeting. She also dropped off her R/O water filter for possible testing, which was recommended by her “water guy” because of possible algae or manganese.

Steve introduced Jay Call who was hired to help in the office with organizing files and billing.

MINUTES OF PREVIOUS MEETING: After a review of the February 8, 2021 Regular Meeting Minutes a **motion** was made by Christensen, 2nd by Laws to approve the Minutes from the February meeting. **Unanimous**

Financial Review: Steve went over the Financial Statements, which includes P&L Prev Yr Comparisons, P&L Budget vs Actual, Balance Sheet, Expenses by Vendor Summary, System Totals, Top Usage Accts, Usage & Loss Report, and Well Levels (no well levels were reported for March). Steve will take those levels going forward. He stated there were a couple of new water taps and a tax revenue check was received for almost \$100,000. Waste Water Transport Service was issued a check for the original contracted amount and the previous check was voided. He presented some budget amendments/revisions but because it was not on the agenda it will be placed on next month’s agenda. Jerry will look into the Odessa Pump billing, seems high.

REVIEW AND PAY BILLS: After reviewing the checks submitted, the Balance Sheet, and the Vendor Summary a **motion** was made by Christensen, 2nd by Baker to accept the reports and pay the bills with a transfer of \$22,000 from System Account #266 to Operating Account #816 at Bandera Bank. **Unanimous**

Bandera Bank, CDs & Hondo Bank:	\$542,445.00
Savings & CDs at Randolph Brooks FCU:	\$164,234.14
FUND BALANCE:	\$706,679.14

REPORT OF MONTHLY WORK PROJECTS AND OPERATION: Jerry Hefley reports the reason for the high chlorine levels was do to a pebble in the new solenoid causing continuous chlorine entering the system. At Well #1 a chlorine cylinder went bad and the Fire Dept was called out to shut it off. He located the line at Well #2 that is part of the water distribution that is being counted twice. A meter will be installed to capture those gallons. A new regulator will probably be needed at Well #1 which was part of the chlorine leak issue. Some valves will need to be replaced. Jerry showed the Board a valve that can be put in place when a leak occurs so the entire water system doesn’t have to be shut down if a shutoff valve cannot be located. A couple of gas leak detectors will be purchased as suggested by the fire department. He would like to have David, a representative from the BCRAGD; to come to the next meeting to talk about water quality, flushing, etc. All but one valve was located on Glenvalley. All dead-end lines need to be flushed periodically as required by the State. We can be fined for excess flushing during a drought. Jerry gave Steve a binder containing TCEQ rules. The new Blow-off that replaced a hydrant will need to be replaced because it wasn’t insulated and there is no valve in the ground. Jerry will get a list of Engineers that the Board can contact to offer reviews/opinions on his knowledge and work ethics. Judd Ryan expressed his concerns on the visual appearance of the Sewer Plant, possible causes for the

recent blockage, and the operation of the system. Judd asked Jerry to make a list of repairs that are needed that falls outside of the scope of his contract. Jerry understands the concerns expressed. On the Wastewater Side: We are scheduled to have RAS (Return Activated Sludge) from Kerrville delivered to the Sewer Plant for reseeded this week. He is getting bids on the 2 drying beds. He is taking care of the couple of items mentioned in the virtual inspection. The on-site inspection is tomorrow. A new PH meter is needed and needs to be on the next agenda. Jerry will send out additional water samples to two different testing sites.

The Ranch still needs to respond regarding the affect of their grease trap on the sewer plant and the rainwater runoff that enters the system through that trap. A suggestion to at least elevate the box so rain runoff is prevented from entering the system. Don will speak with the owners.

Steve suggests learning more about Ultra-Sonic meters. The Board suggested that they come out and present their product at a meeting. A water loss audit will be on May1st. River Ranch received a grant to help subsidize the cost of their meters, Steve will look into how that was done. He will present a comprehensive plan to the Board to ensure water quality.

OLD BUSINESS (Discuss and Consider)

Drought Restrictions: Tabled

Mapping System Maintenance: Steve suggests using RGB and Dirtworks to locate and service water cutoff valves starting with the Villas and Glenvalley.

Director's Pay: After verifying that there is no requirement for Directors to be compensated, a **motion** was made by Laws, 2nd by Christensen to remove the Director's pay. **Unanimous**

NEW BUSINESS (Consider for Action and Review):

Scheduled System Maintenance Plan and Administrator Maintenance Allowance: RGB has an Engineer that will come out to look over the project. The Board agreed to have someone come out to give us an estimate on locating valves, determine if they are operating, and replace if necessary, and install area shut off valves to section off the community. Make sure the monthly cost does not exceed a preset amount. A **motion** was made by Laws 2nd by Christensen to allow the Administrator to spend up to \$10,000 a month for Plan Maintenance. **Unanimous** Steve will keep Jerry informed on any work planned and completed.

Backup Power at the Wells, Lift Stations, and Sewer Plant: A master electrician came out to look at the areas that need backup generators. He will come back to determine the load and the size and type of generators to do the job. Surge protectors and pump savers will be installed along with small heaters in vulnerable areas. It will then be put out for bids. PUD will purchase the generators recommended and have them installed. The diesel generators will sit on top of their fuel source. A maintenance schedule will be setup with the company.

Insulation on All Exposed Pipes: The insulation at the Wells and Sewer Plant may be trapping moisture and pitting the pipes. A professional line insulator will give us a quote to bring this up to standard. Jerry says some of the insulation applications need to be removable for maintenance and calibration purposes.

Remodel PUD Bathroom: Steve would like to update the bathroom with paint, tile, floor molding, vanity, faucet, and light fixtures. A **motion** was made by Laws, 2nd by Christensen to spend \$1,800 to update the bathroom. **Unanimous** A question was asked if it will be handicap accessible. Answer: it should be. The cost will be higher because of the taller toilet and handrails needed and not in the estimate.

Next Meeting: The next month's regular meeting date for the Flying L PUD is scheduled for Monday, April 12, 2021 at 6:30 PM.

Adjourn: The regular meeting was adjourned at 8:10 PM to enter into Executive Session.

Executive Session: Personnel – Discussion Only, No Action Taken. The Meeting Ended at 9 PM. June Baker did not attend the Executive Session.

Presented for review and approval,
Leslie L. Rector, Recording Secretary
for the Flying L Public Utility District