

**FLYING L PUBLIC UTILITY DISTRICT
SPECIAL BUDGET MEETING – JUNE 29, 2020
M I N U T E S**

CALL TO ORDER: The June 29, 2020 Special Budget Meeting, of the Flying L Public Utility District; is called to order by President Patrick Raab at 6:38 PM. Additional Board Members in attendance are Steve Childers, Austin Christensen, and Don Bateman. June Baker is absent. Also, in attendance are Recording Secretary Leslie Rector, the representatives from Water Utility Management, Charlene Greenhill and Barbara Pierce - Field and Office Administrators, and Water and Wastewater Operator Jerry Hefley.

A quorum was established.

Guest(s) in Attendance: None

AMENDED 2019-2020 BUDGET: Charlene reviewed the amended budget figures with the Board. The figures in quick books was used to prepare the amended budget and appears to be slightly lower. Kathy Robertson assisted Charlene with the preparation of the budget. Several items exceeded the budgeted amounts, mainly found in maintenance. Another large deficit was caused by fire hydrant repair or replace, as there was no previous budget for those. It was suggested a quarterly review of the budget should be done and a good rule of thumb is to increase your annual budget by 5 – 10% in the areas of maintenance and supplies. Even though there were several line items overages the total expenditures came in slightly under the total budgeted amount. **A motion** was made by Christensen, 2nd by Bateman to approve the amended 2019-2020 budget. **Unanimous**

2020-2021 BUDGET: Charlene said our current water rates are 3 to 4 times cheaper than many surrounding water districts. Patrick said that we should be more comparable to the City of Bandera. The Board reviewed the Proposed Budget figures. Jerry was helpful during the budget process to furnish some possible areas of spending in the upcoming year. He spoke about two pumps that can be rebuilt or replaced. If they are replaced then he will keep them as spares at Lift Station A and B. By keeping the spare will save on pump rentals and more importantly keep from experiencing a spill. Austin would like to see more money in maintenance. He suggested moving some money from Equipment Rental and move it to Maintenance. Steve said some money can be moved from the Website, because going forward the cost will be less. Steve had some questions regarding setting up a Capital Account. Austin suggested speaking with the Auditor when he presents the audit findings at a meeting. Jerry stated a concern of his was delivering the effluent, if the system goes down. He said he has connections with HEB for generator rentals. One effluent pump was just rebuilt, but because of lack of maintenance on the pumps the bearings have caused damage to the pumps. These pumps deliver effluent to the ponds. **A motion** was made by Christensen, 2nd by Bateman to move \$8,000 from #62320 (Equipment Rental) to #62100 (General Maintenance). **Unanimous**

Steve asked about fire hydrant maintenance as a line item. Austin said, the general maintenance will cover those expenses. Jerry spoke on how the hydrants will be handled going forward, how he plans continuing maintenance and keeping track of the completed ones. Jerry can complete a lot of the work himself. Jerry has flushed every hydrant in the community. He will continue a schedule for flushing and exercising the valves along with checking gallons per minute and the pressure on the other side. He uses a gauge to measure the psi and we are meeting or exceeding the fire department standards. There are about 30 to 35 hydrants and a third of them are completely finished.

A motion was made by Christensen to move all funds from #61221 (New Website) with \$720 going to #61217 (Software) and \$1,464 going to #62100 (Maintenance) **Died** for a lack of a second.

A motion was made by Christensen, 2nd by Bateman to move \$1,380 #61221 (New Website) to #61214 (Internet Service) and move \$720 from #61221 (New Website) to #61217 (Software). **Unanimous A motion** was made by Childers, 2nd by Bateman to approve the 2020-2021 Budget as amended. **Unanimous**

EXECUTIVE SESSION: The open meeting was adjourned to enter into Executive Session at 7:36 PM to discuss Applications for the Office Position. The open meeting was reconvened at approximately 7:58 PM. **A motion** was made by Bateman, 2nd by Christensen to have Steve Childers be the next Office Administrator, and he must resign from the Board. **Unanimous**

Having no further business the open meeting was adjourned at 8:00 PM

Presented for review and approval,
Leslie L. Rector, Recording Secretary
for the Flying L Public Utility District