

**FLYING L PUBLIC UTILITY DISTRICT  
REGULAR MEETING – SEPTEMBER 14, 2020  
M I N U T E S**

**CALL TO ORDER:** The September 14, 2020 regular meeting, of the Flying L Public Utility District; is called to order by Vice President Don Bateman at 6:31 PM. Additional Board Members in attendance are June Baker and Austin Christensen. Patrick Raab is absent. Also, in attendance are Recording Secretary Leslie Rector, Field and Office Administrator Steve Childers, and Water and Wastewater Operator Jerry Hefley.

**A quorum was established.**

**Guest(s) in Attendance:** Loy Burkes, Nathon Laws, Sally Reyes, and Chris Molnar

**PUBLIC COMMENT:** None

**MINUTES OF PREVIOUS MEETING:** After a review of the August 10, 2020 Regular Meeting Minutes, a **motion** was made by Christensen, 2<sup>nd</sup> by Baker to approve the Minutes from the August meeting. **Unanimous**

**Financial Review:** Steve went over the Financial Statements supplied to the Board, starting with the Profit and Loss Statements for August and a combined statement for July and August. These statements indicated revenue is up but so are expenses. The predominant expenditure is work done by RGB to run lines for new sewer and water taps. The high costs are a concern for the Board and Jerry. Jerry will monitor this area of expense. Steve believes the Budget should be reviewed next month and adjusted if necessary.

Steve also introduced Loy Burkes who opens up the dumpsters on trash pickup days and picks up trash on the ground. He will not take over the fully responsibility of the dumpsters at this time. The other guests are on the PUD election ballot, which was approved by the County. The Audit Documents were picked up and should be ready by the next meeting. With the approval of the Board, Steve will take the Notary Class to be a licensed Notary Public, the Board agreed. To-date there are 40% of our community using the online Bill Pay.

**REVIEW AND PAY BILLS:** After reviewing the Vendor Expense Summary and the Balance Sheet a **motion** was made by Baker, 2<sup>nd</sup> by Christensen to accept the reports and pay the bills with a transfer of \$26,000 from System Fund #266 to Operating Account #816. **Unanimous**

<b>Bandera Bank &amp; Hondo Bank:</b>	<b>\$509,522.82</b>
<b>Savings &amp; CDs at Randolph Brooks FCU:</b>	<b>\$164,234.14</b>
<b>FUND BALANCE:</b>	<b>\$673,756.96</b>

**REPORT OF MONTHLY WORK PROJECTS AND OPERATION:** Jerry reported at Well #1 there was a break in a 1” line that carries chlorine into the Well then the solenoid had to be replaced on that same line. A water leak at the WW Plant was repaired. There may be a control problem at Well #2, it appears the Well is not coming on every time it receives a signal to do so. Fire hydrants: 2 more have been rebuilt, a small hydrant was ordered and installed, the other two blow-offs will be repaired by Jerry, making sure they are kept to TCEQ standards. Water Loss Explained: No water is being lost, there is a malfunction with the meters at Well #2. The meters are registering the distribution twice. Solution: New meters will be installed at both Wells to count the water after running through the chemical room then deduct it from the total distribution. This should clear up the water loss numbers. Jerry will also make some adjustments to the log sheets used for meter readings.

Wastewater side: The new blower was delivered and should be installed tomorrow and all the pumps have been recently serviced. Lift Station C was hit by lightning and went off line. Luckily Jerry had saved a relay switch off of the other equipment or there would have been a sewer spill. Another one was ordered for a backup. Steve alerted Jerry to a sewer odor at Glenvalley. Jerry couldn’t locate a leak but will check on the manhole this week. Sewer Plant Capacity: 112,500 gallons per day, current flow runs between 60-70,000 gallons daily. Jerry reminded the Board at 250 sewer connections a second Operator is required by TCEQ.

Jerry will be cleaning out the hanger of all items deemed trash and moving all water spare parts to the PUD Building making inventory more accurate and efficient. Last month 1,200 lbs of scrap metal was removed. Brush will be cleared from the fence line at the WW Plant with a few repairs to the fence needed. Future Projects: Meters - Replace where warranted, raise any that need it, check all valves and note locations remove debris, re-

grout man holes where needed. Hydrants - flush all. This will be accomplished one Section/Street at a time. He would also like to raise valve boxes and pour concrete around them if needed.

Austin asked about the complaint that PUD had trees on their lot on Valley Oak Drive that needed attention. Steve confirmed through the information given to him and verifying it with POA that the trees in question are not on PUD Property.

**OLD BUSINESS (Discuss and Consider)**

**Drought Restrictions:** The Board decided not to change the Water Conservation Stage at this time. Water levels: Well #2 is 335' and Well #1 187'. Both levels are down from last readings. Readings are taken from ground to water. **Tabled**

**Water & Sewer Rates and Tap Fees:** The Board did obtain the City of Kerrville Water, Sewer, and Garbage Rates but not Tap Fees. The Board decided to wait on those rates before making a decision. Jerry will go to the Kerrville City Office and speak with the director to get the information we need. It is clear that the rates need to be changed because of the increasing bills from RBS on tap installations. **Tabled**

**Hydrant Maintenance and Schedule:** Jerry said once the small hydrant is installed we'll take a step back and as he flushes them he will bring any concerns to the Board. He doesn't anticipate any major repairs in the near future.

**Adopt 2020 Tax Rate:** With no further discussion a **motion** was made by Christensen, 2<sup>nd</sup> by Baker to adopt the \$0.40 per \$100 assessed value for 2020. **Unanimous**

**NEW BUSINESS (Consider for Action and Review):**

**CD Creation at Bandera Bank:** The matured CD at Randolph Brooks FCU was received and deposited in Bandera Bank. Steve discussed with Patrick Raab the possibility of not only reinvesting the matured CD funds in a new CD but to add additional funds to it. The Board discussed what additional funds if any could be invested into a new CD. A **motion** was made by Christensen, 2<sup>nd</sup> by Baker transfer \$125,000 from the System Fund at Bandera Bank to open a 3 year 1% CD at Bandera Bank. **Unanimous**

**New Blower Purchase:** The need for this blower was discussed last month. A **motion** was made by Christensen, 2<sup>nd</sup> by Baker to approve the purchase of the new Blower at a cost of \$3,298.63. **Unanimous**

**Annual Review of Employee(s):** Entered into **Executive Session** at 7:14 PM. Reconvened open meeting at 7:16 PM. A **motion** was made by Christensen, 2<sup>nd</sup> by Baker to give Leslie Rector, Recording Secretary; a 3% raise. **Unanimous** Steve Childers, recent hire; will have his annual review next year.

**Next Meeting:** The next month's regular meeting date for the Flying L PUD is scheduled for Monday, October 12, 2020 at 6:30 PM.

**Adjourn:** Having no further business, the meeting was adjourned at 7:17 PM

Presented for review and approval,  
Leslie L. Rector, Recording Secretary  
for the Flying L Public Utility District