

**FLYING L PUBLIC UTILITY DISTRICT
REGULAR MEETING – JULY 10, 2023
M I N U T E S**

EXECUTIVE SESSION: At 6:17 the Board entered into ES. In attendance are Judd Ryan, Larry Marsh, Leslie Rector, Katherine Lee and John Montgomery, to discuss the New Contract with MOC (Municipal Operations & Consulting, Inc). John went over the changes to the new contract with the Board. Any rate that was changed was done at an increase of 5.5% which includes Base Monthly Fee for Billing, Water & Sewer Plants, Labor, Use of Equipment, Water Tap Installation, Inspections, and Miscellaneous Items. The Board asked several questions. Executive Session ended at 6:35 with no decisions made in ES.

CALL TO ORDER: The July 12, 2023 regular meeting, of the Flying L Public Utility District; is called to order by President Judd Ryan at 6:15 PM. Additional Board Members in attendance are Leslie Rector and Larry Marsh. Steve Childers is absent. **A quorum was established.** Also, in attendance is the PUD Administrator Katherine Lee, Resident Will Dietrich, and MOC Representative John Montgomery

ACCEPT RESIGNATION: A **motion** was made by Rector, 2nd by Marsh to accept the resignation of Don Bateman. **Unanimous**

Appoint New Board Member: A **motion** was made by Marsh, 2nd by Rector to appoint Randolph William Dietrich (Will) to the PUD Board. **Unanimous** – Katherine administered the Statement and Oath of Office.

Guest(s) in Attendance: No guests in attendance or on Zoom.

PUBLIC COMMENTS: None

APPROVE MINUTES FROM PREVIOUS MEETING: After a review of the June 12, 2023 Minutes, a **motion** was made by Rector, 2nd by Marsh to approve the Minutes as written. **Unanimous**

FINANCIAL REVIEW: Katherine went over the Financial Reports which includes June Profit & Loss, July 2022 through June 2023 Profit & Loss, the Balance Sheet and the A/P Aging Summary. She informed the Board that the Insurance rates have increased significantly and Cyber Security was an added cost this year. She has not received the county approved septic system from the new build on Deerwood Circle. Two inquiries were received regarding needed water taps.

REVIEW AND PAY MONTHLY BILLS: After reviewing and discussing the reports a **motion** was made by Rector, 2nd by Marsh to pay the bills totaling \$27,082.46 with a transfer of \$29,000 from Deposit Act #266 to Account #816 (Both at Bandera Bank). **Unanimous**

REVIEW AND DISCUSS OPERATIONS: John from MOC went over his monthly Operations Report noting total funds collected from services, water & sewer connections and tests taken. Well #1 is back on-line, producing about 10,000 a day. Judd went over the water usage report. The parts for the hydrants under warranty should be in next week and installed. The replacement soft-start should be in next week for the Water Plant. The “seats” are still 4 to 6 months out, but they are in the que (coming). John is strongly suggesting that we send out a grease flyer to the sewer customers to remind them what cannot be flushed into the sewer system. Katherine said this information can be part of a News Letter to inform our customers and possibly send written notice to the Resort and/or a text alert or even a notice on the bulletin board. It was suggested that the Resort could inform their guests of what should not go into the sewer system by posting a notice in their rooms. Katherine has not received the county approved septic

system for the new build on Deerwood Circle. Two new inquiries were received regarding needed water taps but not scheduled as yet.

APPROVE NEW CONTRACT: A motion was made by Rector, 2nd by Marsh to accept the new MOC contract with the addition of the meter reading cost that was left off the contract. **Unanimous**

NEW BUSINESS (Discuss & Consider)

Addendum to Tap Fees for Road Cuts: Over 30 feet is considered a long tap which costs more to install. Our current rate sheet only covers short taps. The remedy may be as simple as adding “Additional Fees Apply”. After discussion a motion was made by Rector, 2nd by Dietrich to add to the existing water and tap fees - additional costs will occur when long taps are needed. **Unanimous** (Katherine will add this wording to the rate sheet)

Forbearance: Some of the points mentioned was it could cause division in the community if someone is granted forbearance and someone else is not, it is not done in other districts, and a leak on the residential side of the water meter or excessive water usage is not the responsibility of the PUD. A motion was made by Rector, 2nd by Marsh to discontinue the Forbearance Policy. **Unanimous**

Sewer Rates and Grease Trap Procedures and Cost: After some discussion it was recommended to table this until next meeting for further consideration.

New Board Member Packet: Leslie thought it would be helpful for new Board Members to receive a packet to inform them of the current rules in place as well as contact information and procedures. After some discussion a motion was made by Rector, 2nd by Marsh to create a New Board Member packet to include all contact information to include current Board Members, Administrator, MOC representatives, and the PUD Lawyer. Also included will be the By-laws, Investment Policy, Water Conservation Plan, BISD and MOC current contracts and emergency procedures to include when the power is out, when a leak is reported, and when there is no or low water pressure. **Unanimous**
Katherine will compile this information.

Water Conservation Plan Stage: We recently received a letter from TCEQ dated June 15th alerting water districts to maintain a high level of water conservation in all water districts in TX. Having received that directive from TCEQ a motion was made by Rector, 2nd by Marsh to not change the Stage Level at this time. **Unanimous**

Initial Filling of Pools: After discussion it was decided by the Board that it didn't seem to necessary to initiate any regulation regarding the initial filling of pools.

Bringing Billing Back to In-House: Information was compiled by Katherine to show the costs of billing by using MOC services versus the projected in-house cost. At this time it appears to be a savings of at least \$3,000 per year to bring billing back to the PUD. After discussion it was decided to table this until next meeting to further review the figures.

Create a Comprehensive Trash Policy: The Board discussed creating a concise written policy. After discussion regarding the policy a motion was made by Rector, 2nd by Dietrich to formally create the dumpster policy to read as follows: The dumpsters are for Flying L Residents's use only. Dumpsters are only for household trash. All boxes must be flattened. No Brush or Tree Limbs. No trash can be left on the ground - If there isn't room for your trash in the dumpsters you must take it back to your residence. No large items such as furniture and mattresses are allowed on the property or in the dumpsters – if you

have large items contact the PUD and we will schedule a pickup and charge your account for the cost. ALL trash must be bagged – no loose trash allowed. No dangerous chemicals/substances may be disposed of in the dumpsters i.e. Asbestos, formaldehyde, lead, mercury, pesticide chemicals (glyphosate) etc. Non-Residents will be prosecuted for illegal dumping. A minimum fine of \$25 will be assessed to Residents not adhering to these rules. Depending on the frequency of the violations higher fines will be given. **Unanimous**

OLD BUSINESS (Discuss and Take Action)

Investment Policy: The current Investment Officer, Leslie Rector; supplied the Board with the newly created Investment Policy. It was reviewed by the Board Members. She informed the Board of the types of investments that are allowed and areas of investments that would be appropriate to invest in. The Board will have to decide the amount of funds to be moved into outside investments and accounts will need to be opened at TexPool and at a SEC regulated Brokerage if T-Bills are going to be utilized. A **motion** was made by Rector, 2nd by Marsh to send the policy to our Lawyer for approval. **Unanimous**

Next Meeting: The next month's regular meeting date for the Flying L PUD is scheduled for Monday, August 14, 2023 at 6:30 PM.

Adjourn: Having no further business, the meeting was adjourned at 8:22 PM

Presented for review and approval,

Leslie L. Rector, Secretary/Treasurer for the Flying L Public Utility District