

**FLYING L PUBLIC UTILITY DISTRICT
REGULAR MEETING – OCTOBER 12, 2020
M I N U T E S**

CALL TO ORDER: The October 12, 2020 regular meeting, of the Flying L Public Utility District; is called to order by Vice President Don Bateman at 6:30 PM. Additional Board Members in attendance are June Baker and Austin Christensen. Patrick Raab is absent. Also, in attendance are Recording Secretary Leslie Rector, Field and Office Administrator Steve Childers, and Water and Wastewater Operator Jerry Hefley.

A quorum was established.

Guest(s) in Attendance: Sally Reyes, Judd Ryan, and Rayla Childers

PUBLIC COMMENT: None

MINUTES OF PREVIOUS MEETING: After a review of the September 14, 2020 Regular Meeting Minutes, a **motion** was made by Christensen, 2nd by Baker to approve the Minutes from the regular meeting and the Public Tax Rate Hearing. **Unanimous**

Financial Review: Steve went over the Financial Statements supplied to the Board. The Profit & Loss Statement indicated it was a good month for revenue and close to the same as last year. Water system maintenance and hydrant work increased from last year netting a loss of about \$20,000 this month compared to an \$8,000 loss from last year. The first quarter of the budget year has completed with several budget line items over 25% used. A budget adjustment may be needed. Austin inquired about the “Adjustments” entry. Steve is unsure why the previous Administrator set up that account. He will get with the bookkeeper hoping they can figure out the original purpose for that line item. Steve said the audit will be on next month’s agenda.

REVIEW AND PAY BILLS: After reviewing the Vendor Expense Summary and the Balance Sheet a **motion** was made by Christensen, 2nd by Baker to accept the reports and pay the bills with a transfer of \$31,400 from System Fund #266 to Operating Account #816. **Unanimous**

Bandera Bank & Hondo Bank:	\$491,286.96
Savings & CDs at Randolph Brooks FCU:	\$164,234.14
FUND BALANCE:	\$655,521.10

REPORT OF MONTHLY WORK PROJECTS AND OPERATION: Steve said there are 2 houses that will require PUD services, one under construction and the other on Brown Saddle that will have their lots re-platted.

Jerry said a new small meter was installed on Well #1 to accommodate the chemical feed line. The way the meter was set up it causes the water distribution amount to be counted twice which shows up as a water loss. A new meter will also be installed on Well #2 once the cut off valve is located. He located a few new valves so that he can isolate those areas for water repairs instead of having to shut the entire system down. Gilbert has completed installing the small fire hydrant. Jerry is pleased with the work he has done on the hydrants. There is one more blow-off that requires work. Jerry will take care of that himself. He will count every water hydrant that hasn’t been touched. He will open and flush them as he goes to see if any further maintenance will be required. He repaired two water leaks. RGB will work on the leak on Glenvalley.

The water level at Well #2 is 177 feet over the pump depth, which is 323 feet from ground to water. On Well #1 the water above the pump is 152 feet, which is 348 feet from ground to water. He recommends a water conservation stage change. The pump is currently located 500’ down with the original well depth was 800’ but with sediment occurring the depth is probably now at 750’.

Wastewater: New gauges have been installed on all but two pumps. This will aid in knowing if the pumps are working properly. Lift Station A has some problems. Pump #2 is showing 200 more hours of operation than pump #1. It’s losing its prime due to check valves. Jerry will get pricing on the check valves and should be able to fix that issue on his own. The Lift Station by Fairway Dr and Bottle Springs is losing power every time the water plant loses power because it on the same electrical bank. So that can cause an over flow. We need a wireless device to indicate a power loss, a generator, or a portable pump. The problem with the portable pump is that it will run constantly and you don’t need that when it’s not necessary to do so. An engineer will need to get involved with the size of the generator needed if that is what the Board wants to do.

The Disinfectant Level Quarterly Operating Report (DLQOR) on the chlorine system will be sent by certified mail tomorrow. A copy has already been filed online with TCEQ. Soil samples were taken on time and were received. The results will be sent to TCEQ by certified mail, email, and faxed to them to ensure they are received. Jerry will give Steve the receipts/confirmations for the mailing and fax. The new blower is up and running and fine-tuned with a laser. This has increased the amount of air they are moving.

Jerry made up a chart to show how the water meters on the wells work and how the distribution is being counted twice.

OLD BUSINESS (Discuss and Consider)

Drought Restrictions: After much discussion the Board decided to change the Water Conservation Stage for this billing cycle. A **motion** was made by Baker, 2nd by Christensen to go to Level 3. **Unanimous** Jerry reminded the Board that as the well levels drop more sediment enters the water well which impacts the quality of the water.

Water & Sewer Rates and Tap Fees: The Board decided an average for the last year or two is needed to make an accurate and fair decision on the tap fees. **Tabled** The Board did say the sewer and water rates will remain the same for now.

Hydrant Maintenance and Schedule: This was discussed during the work projects. He will get a total back to the Board next month.

NEW BUSINESS (Consider for Action and Review):

Work on PUD Parking Lot: A couple of large holes developed in the parking lot. A contractor for the POA was in the area and had some leftover asphalt. He filled the two large holes. No additional work is needed as this time.

Next Meeting: The next month's regular meeting date for the Flying L PUD is scheduled for Monday, November 9, 2020 at 6:30 PM.

Adjourn: Having no further business, a motion was made by Baker, 2nd by Christensen to adjourn the meeting at 7:32 PM

Presented for review and approval,
Leslie L. Rector, Recording Secretary
for the Flying L Public Utility District