

# FLYING L PUBLIC UTILITY DISTRICT

## REGULAR MEETING – AUGUST 14, 2023

### MINUTES

**CALL TO ORDER:** The August 14, 2023 regular meeting, of the Flying L Public Utility District; is called to order by President Judd Ryan at 6:32 PM. Additional Board Members in attendance are Leslie Rector, Larry Marsh, and Will Dietrich. Steve Childers is on Zoom. **A quorum was established.** Also, in attendance is the PUD Administrator Katherine Lee and MOC Representative John Montgomery

**Guest(s) in Attendance:** No guests in attendance or on Zoom.

**PUBLIC COMMENTS:** None

**APPROVE MINUTES FROM PREVIOUS MEETING:** After a review of the July 10, 2023 Minutes, a **motion** was made by Rector, 2<sup>nd</sup> by Marsh to approve the Minutes of the Regular Meeting on July 10, 2023 as written. **Unanimous**

**FINANCIAL REVIEW:** Katherine went over the Financial Reports which includes the July Profit & Loss, the July Profit & Loss Year Comparison, the Balance Sheet, and the A/P Aging Summary.

**REVIEW AND PAY MONTHLY BILLS:** After reviewing and discussing the reports a **motion** was made by Rector, 2<sup>nd</sup> by Marsh to accept the reports and pay the monthly bills totaling \$21,088.05 with a transfer of \$19,000 from Deposit Account #266 to Deposit Account #816, both at Bandera Bank. **Unanimous**

**REVIEW AND DISCUSS OPERATIONS:** John from MOC went over his monthly Operations Report noting total funds collected from services, water & sewer connections and the water tests taken, one routine and one special, and the water usage from the community. He said the parts for the fire hydrants have not arrived – hopefully in September. However, the parts for the hydrants under warranty have been received. The new soft-start was installed at the Water Plant and the malfunctioning soft-start was repaired under warranty and it's on the shelf. Chris needs to repair/clean Lift Station A at a cost around \$2,700. This repair is required because of grease flushed into the sewer system. The PUD will send out an informational alert regarding grease in the sewer system. Two check-valve gaskets have been ordered but not received. It was suggested last month that hopefully the Resort will inform their guests of what should not go into the sewer system by posting a notice in their rooms. Our wells have dropped over 60 feet from last month, they have never done that before. The levels are the lowest since 2019, we have to do better with conserving our natural resources.

**ADMINISTRATOR'S REPORT:** The New Board Member Packets are still missing the BISD Contract, one Board Member's phone number, the Required Training List, and the Procedures in an Emergency. There may even be a 30 minute video to aid in training. Leslie mentioned creating an Irrigation Policy so that they are done to code and does not impact our drinking water. The Board came to an agreement to start a new relationship with TexPool and TexPool requires that acceptance to be in the Minutes, a **motion** was made by Rector, 2<sup>nd</sup> by Marsh that the resolution and authorization shall be entered into participation with TexPool and shall continue in full force and effect until amended or revoked by the District, and until TexPool receives a copy of any such amendment or revocation. **Unanimous**

### NEW BUSINESS (Discuss & Consider)

**Proposed Tax Rate:** After much discussion regarding the cost to the property owners, the urgent need to drill a new well, and funds to support the budget, a **motion** was made by Rector 2<sup>nd</sup> by Marsh to set the proposed tax rate at 0.394037 per \$100 assessed value, the same rate as last year. **Unanimous**

**Log-in & Inventory Forms and Procedures:** Two forms were created to keep track of the inventory and who is entering the building. The inventory sheet will be located by the shelf containing the parts, which is already in use and the sign-in will be located at the entry of the PUD building. **A motion** was made by Rector, 2<sup>nd</sup> by Marsh to start using the Sign-in log for all who enter the building. **Unanimous**

**Investment Policy:** Last month a motion was made to send the investment policy to our Lawyer for approval. The corrections/suggestions came back and were incorporated into the policy, **a motion** was made by Rector, 2<sup>nd</sup> by Marsh to approve the amended Investment Policy. **Unanimous**

After these minutes are approved and signed we will send TexPool these minutes and the application forms to complete the process of opening a new account with them.

### **OLD BUSINESS (Discuss and Take Action)**

**Bringing Billing Back to In-House:** After some information shared by Judd, the Board agreed that at this time the billing will remain with MOC.

**Sewer Rates, Grease Trap Procedures, and Cost:** Judd suggested that we wait until Steve returns to assist in finalizing this agenda item. The Board agreed.

**Executive Session: Annual Review of Employee(s):** The Board entered into ES at 7:35 PM. They discussed the Administrator's job position with the District.

**The Open Meeting was Reconvened at 8:25 PM.** The Administrator was notified that her services would no longer be required.

**Next Meeting:** The next month's regular meeting date for the Flying L PUD is scheduled for Monday, September 11, 2023 following the **Tax Hearing** at 6:30 PM,

**Adjourn:** Having no further business, the meeting was adjourned at 8:35 PM

Presented for review and approval,

Leslie L. Rector, Secretary/Treasurer for the Flying L Public Utility District