

**FLYING L PUBLIC UTILITY DISTRICT
REGULAR MEETING – JUNE 12, 2023
MINUTES**

CALL TO ORDER: The June 12, 2023 regular meeting, of the Flying L Public Utility District; is called to order by President Judd Ryan at 6:31 PM. Additional Board Members in attendance Leslie Rector, Larry Marsh, and Don Bateman. Steve Childers is on Zoom. Also, in attendance is the PUD Administrator Katherine Lee and MOC representative John Montgomery.

A quorum was established.

Guest(s) in Attendance: No guests in attendance or on Zoom.

PUBLIC COMMENT: None

APPROVE MINUTES FROM PREVIOUS MEETING: After a review of the May 8, 2023 Minutes, a motion was made by Rector, 2nd by Marsh to approve the Minutes as written. **Unanimous**

FINANCIAL REVIEW: Katherine went over the Financial Reports which includes May Profit & Loss, July 2022 through May 2023 Profit & Loss, and the Balance Sheet.

REVIEW AND PAY MONTHLY BILLS: After reviewing A/P Aging Summary, the list of checks to be paid out; a motion was made by Rector, 2nd by Bateman to pay the bills totaling \$56,929.73 with a transfer of \$60,000 from Deposit Act #266 to Account #816 (Both at Bandera Bank). **Unanimous**

Judd asked if McBryde Oil had a minimum requirement for delivering oil. There wasn't a minimum but it should be filled when the tank reaches 50%. John mentioned that fuel conditioning should be done periodically if unused oil sits for a 6 month period of time. Judd would like to look into annual maintenance on the tanks.

REVIEW AND DISCUSS OPERATIONS: John from MOC mentioned the monthly fee for account holders using their site to pay their bills because the charge has been inconsistent. He then went over his Monthly Operations Report. He touched on two Bacteriological samples, one being routine and one special, both were good. Lift State B #1 pipe is holding prime, problem seemed to be resolved. **Well #1** was out of service for 3 months and the piping was replaced. Six Bactis (bacterial) tests were done at Well #1 and they failed. Flushing and treatments have been used to help clear-up the problem. Another sample was taken, waiting for results. **Hydrants:** John suggested replacing all the inner workings of the 4 hydrants that were leaking instead of digging them out. This is a cost effective solution. **Well #2:** Chris attempted to fix the soft-start, but could not. It may be under warranty. The suggestion was to purchase a new one while waiting on the warranty validation. **Annual Contract:** John will give the Board the new contract figures before next meeting to review. Judd asked about commercial standards regarding grease traps in restaurants and laundry. John will look into that pricing and report back next month. Judd still hopes to get out to Alkek Elementary to look over their kitchen facilities.

Administrator Report: Katherine reports that Lift Station A will require a Top and Bottom-Clean within the next month or so. A-1 Septic will be involved in this process to remove the grease/grime. She confirmed that the local Fire Department does use the same NFPA color code for the hydrants and that she will order additional reflectors. She will look into getting Identification to identify her as the PUD Admin.

NEW BUSINESS (Discuss & Consider)

Approve the 2023-2024 Budget: After reviewing the changes to the original proposed budget, A motion was made by Rector, 2nd by Marsh to approve the 2023-2024 Budget with the changes. Unanimous

Commercial Rates: The Board went over the commercial property to determine which buildings were on septic vs sewer. John will also supply information regarding commercial inspections. No decisions will be made until next meeting.

Website: Leslie reviewed the PUD Web-site and Facebook and asked that it be cleaned up regarding old entries and multiple entries for items such as audits and tax revenues. It was also suggested to remove links to the Resort and POA since this is a PUD site. Katherine and Leslie will look into that. She also said that all new items/topics be Board approved before adding to Web-site.

Financial Reports: Leslie asked if all of the financial reports were necessary every month. Steve commented that they are necessary each month as opposed to quarterly.

Dumpsters: Leslie asked the Board if continuing to pay someone to open the dumpsters and keep the area clean was a necessary expense. Since Mr. Burkes will be moving, it was determined to notify him that the job has been eliminated.

Forbearance Policy: Leslie said the forbearance policy is not clear enough/arbitrary. This will be revisited next month to either abolish the policy or vote on specific standards to continue it.

Emergency Plan: Leslie asked to have an emergency plan so that all Board Members know what to do in case of a leak or power outage out of regular business hours.

New Board Packet: Leslie would like to create a new board packet to include contact information on all Board Members, MOC Contacts, By-laws, Investment Policy, Water & Sewer Rates, Water Conservation Plan, and anything else that we are governed by.

Water Conservation Plan/Drought Restriction Level: This was briefly discussed and will be on next month's agenda.

OLD BUSINESS (Discuss and Consider)

Discuss and Take Action on Investment Policy: Not discussed.

Next Meeting: The next month's regular meeting date for the Flying L PUD is scheduled for Monday, July 10, 202 at 6:30 PM.

Adjourn: Having no further business, a motion was made by Marsh, 2nd by Bateman to adjourn the meeting at 8:15 PM

Presented for review and approval,
Leslie L. Rector, Secretary/Treasurer for the Flying L Public Utility District